

AUSTRALIAN RURAL LEADERSHIP FOUNDATION COLLECTION NOTICE

Australian Rural Leadership Foundation Limited (ACN 056 874 787) (**ARLF, we, us**) recognise that your personal and sensitive information is important to you and that you are concerned with its collection, use, and disclosure. We have in place policies to comply with the Australian Privacy Principles as set out in the *Privacy Act 1988* (Cth) which sets clear standards regarding these activities.

Generally, you can deal with ARLF without identifying yourself. In certain circumstances however, you will be required to provide personal and sensitive information where it would be impractical to deal with you anonymously. These circumstances include where you have applied for employment with ARLF, enrol in one of our programs, request a service, utilise our products or services, or where we are required by Australian law to collect such personal information.

ARLF collects your information to enable us to:

- (a) facilitate the provision of ARLF's programs;
- (b) facilitate payments;
- (c) measure the impact of ARLF leadership development and its contribution to community and industry;
- (d) facilitate networking opportunities for program alumni and participants;
- (e) facilitate engagement opportunities for alumni to be involved in ARLF activity; and programs
- (f) distribute membership notices, and regular newsletter subscriptions

(together all of the above **Services**).

You do not have a legal obligation to provide any personal information to ARLF. However, the consequences if all or some of the personal and sensitive information is not collected by ARLF include, but are not limited to:

- (a) being unable to use any of ARLF's Services;
ARLF being unable to offer you employment;
ARLF being unable to pay wages into your bank account; and
ARLF being unable to contact a family member, or emergency contact in the event of an emergency;
ARLF being unable to include you in networking activity and services including but not limited to the alumni online portal.

To the extent required by law, ARLF may disclose personal information of this kind to Outback Initiatives, Outward Bound Australia, Adventure Out and other organisations that provide services to us in connection with the Services including experiential education sessions, customer support, payment processing, administration, archival, data storage, hosting, mail and delivery, financial and legal advisory, banking, debt collection, security or technical services and the operation of our website; including but not limited to:

- a) Juicebox Creative
- b) Sqonk

- c) Fuller
- d) Garnish Garden

All personal and sensitive information is held by ARLF and its staff in accordance with our Privacy Policy which is available at

http://rural-leaders.com.au/download/1702_ARLF%20Privacy%20Policy.pdf

The Privacy Policy includes information on how you may request access to and correction of your personal information or complain about a breach of the Australian Privacy Principles.

You may contact ARLF via the contact details outlined on the website: www.rural-leaders.com.au.